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ROYAL GOVERNMENT OF BHUTAN
PHUENTSHOLING THROMDE
POST CODE 21101, POST BOX NO. 02, PELKHIL LAM



VACANCY ANNOUNCEMENT

Phuentsholing Thromde is pleased to announce the vacancies for the following posts under this Thromde Administration for appointment effective from 1st September 2025 on a Contract Appointment. Therefore, interested applicants (aged between 18 to 45 years) fulfilling the eligibility criteria may apply. The details of the vacant posts are as below;

Position Title	Appt.Type	Appt. effective date	Place of Posting	Qualification	No. of Vacant Posts
Building Inspector II S2A	Consolidated Contract	01-Sept-2025 till 31-August-20 27	Development Regulatory Division	Class XII with Diploma/Class X+2 years certificate from National TTI/VTI with Diploma/Inservice with Diploma	1
Admin. Assistant III S5 A	Consolidated Contract	01-Sept-2025 till 31-August-2027	Thromde Service Center	Class XII with IT skills	1

Any eligible candidates who wish to apply for the vacant posts shall submit your application along with the required documents in hard copy within 15th August 2025.

For further clarification, you may contact Thromde HR Services @ 05-252-497 during office hours.

Documents required while applying for the post;

1. RCSC Employment Form 4/1: Download from RCSC website (In place of CV)
2. Valid CID Copy
3. Academic certificates (Class X and XII for Office Assistant, XII and Diploma for Building Inspector) as per the position applied.
4. Academic Transcript as per the qualification required (Class X/XII/Diploma) as per the position applied
5. Training Certificates in relevant fields, if any
6. Valid Security Clearance Certificate
7. Valid Medical Fitness Certificate
8. Experience Certificate, if any
9. No Objection Certificate endorsed by the HRC, if currently employed

Kindly note that short-listed candidates shall be notified through the registered email and the ZRS individual account.